Enable Outlook Anywhere in Outlook 2011 for MAC

1. If your system was configured on campus with an Exchange Account, no further configuration is necessary.
2. Open Outlook 2011.
3. If prompted, login with your CSUDH credentials.
4. To add an account, on the Tools menu, click Accounts. Select Exchange Account.

![Add an Account](image)

5. Enter your E-Mail address, User name, Password (optional) and unselect the Configure automatically checkbox. Specify the Server as owa.csudh.edu.
6. Click Add Account.
7. Be sure to modify your Full Name once the account is created.

![Enter your Exchange account information](image)

8. If prompted, login with your CSUDH credentials.